

# Better Septic Guide for Contractors

The Florida Department of Environmental Protection (DEP) is offering limited-time rebates that contractors can use to pass on savings to customers who install denitrifying septic systems in designated Priority Focus Areas around impaired freshwater springs. This guide has been prepared by DEP and the Florida Onsite Wastewater Association (FOWA).

## How to Get a Contractor Rebate through Florida's Septic Upgrade Incentive Program:

- ❑ **Fill out a New Vendor Registration** on [MyFloridaMarketplace](#) and submit a [Florida Substitute W-9 form](#). This is required to participate in the program and is different from the registration you complete through SunBiz.org.
  - ▶ **Tip:** When registering on MyFloridaMarketPlace, be sure to select EFT rather than a regular warrant to help expedite payment.
    - To register as a vendor, visit: [vendor.myfloridamarketplace.com/vms-web/spring/login?execution=elsl](https://vendor.myfloridamarketplace.com/vms-web/spring/login?execution=elsl)
    - To submit your W-9 form, visit: [flvendor.myfloridacfo.com](https://flvendor.myfloridacfo.com)
- ❑ **Check that your customer lives in an area that is eligible** on [DEP's interactive map](#).
  - ▶ **Tip:** The state has identified Priority Focus Areas (PFAs) where nutrients are polluting freshwater springs. Only certain areas identified within certain Basin Management Action Plans PFAs are eligible.
    - Find the map here: <https://fdep.maps.arcgis.com/apps/View/index.html?appid=ef7e081d50c34fc3b20a0bf92d637cd0>
- ❑ **Get familiar with eligible septic systems** and learn how to get on-the-job certification with the FOWA-DEP technology fact sheet.
  - Get the fact sheet at [OurFutureisClear.org/contractors](https://OurFutureisClear.org/contractors)

- ❑ **Use the FOWA-DEP contractor toolkit to educate your customers** on the benefits of improved septic technology and the opportunity for limited-time rebates to offset the cost of upgrades.
  - Get the toolkit at [OurFutureisClear.org/contractors](https://OurFutureisClear.org/contractors)
  
- ❑ **Once a customer is ready for an upgrade**, determine the anticipated installation date and the total payment amount you can request.
  - ▶ **Tip:** New construction installations are not eligible. Only projects that add nitrogen-reducing features to an existing conventional system or replace an existing conventional system with a nitrogen-reducing one are eligible.
  - ▶ **Tip:** Contractors can request payment for all costs invoiced to the homeowner up to \$10,000 as long as the installation meets denitrifying requirements.
  
- ❑ **Fill out the application form** and submit with application attachments.
  - ▶ **You will need:**
    - Your Department of Health Permit
    - A description of OSTDS features that accomplish enhanced treatment of nitrogen
    - The quote or cost estimate provided to the homeowner
    - Owner’s Release, Waiver and Disclaimer signed by the homeowner
  - ▶ **Tip:** To ensure you receive payment, please hold all installation work until your application has been approved and you have received the purchase order from My Florida Market Place.
    - Find the application form at <https://floridadep.gov/sites/default/files/SepticUpgradeIncentiveProgramApplication.pdf>
    - Submit your application via email to: [SepticProgram@FloridaDEP.gov](mailto:SepticProgram@FloridaDEP.gov)
    - Or via mail to:
      - » Department of Environmental Protection, Division of Water Restoration Assistance, Water and Springs Restoration Program, 3900 Commonwealth Boulevard, MS 3602, Tallahassee, Florida 32399

For any additional questions, please contact DEP program administrators at 1-866-601-6910

